

# Release of Medical Records



### Patient information

Last name: \_\_\_\_\_

First name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Date of birth: \_\_\_\_\_

### I hereby authorize (name of person or facility that has information):

Name/facility: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

### To release to (name of person or facility to receive information):

Name/facility: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

### Information to be released:

I give permission for the above named practice to my/the patient's medical record with the person or organization listed above to receive the information. My/the patient's medical record may include patient histories, office notes (except psychotherapy notes), test results, radiology studies, films, referrals and consults.

#### Choose one:

Summary (includes immunizations, last two well visits and last year of notes)

Medical Record (except confidential information defined by Massachusetts law)

Medical Record inclusive of the following dates:  
From: \_\_\_\_\_ To: \_\_\_\_\_

Only information from a certain illness or injury (please describe):  
\_\_\_\_\_

Please initial all parts you **AGREE** to have shared:

Under Massachusetts privacy laws, a separate consent is needed to share information about certain topics. By putting my initials by each item below I give permission for the practice named above to share this type of information. I understand that if I do not initial the box, the practice named above will not share this information about me/the patient's health to the person or organization listed above.

#### Initials

HIV/AIDS Testing or Treatment \_\_\_\_\_

Behavioral / Mental Health Information \_\_\_\_\_

Genetic Screening Test Results \_\_\_\_\_

HIV Test results (Specific approval required for each release request.)

Specify dates: \_\_\_\_\_

Sexual Health or Pregnancy Information \_\_\_\_\_

Social Work Notes \_\_\_\_\_

Substance Use/Abuse Information \_\_\_\_\_

Information related to child abuse or neglect; family violence and/or domestic violence \_\_\_\_\_

Other(s) \_\_\_\_\_

Please list: \_\_\_\_\_

I know I can revoke this form at any time. This means I can tell the practice named above to stop sharing my/the patient's information. I know I cannot withdraw information that the practice had shared before I told them to stop as they may have already shared it. If I no longer want my/the patient's medical record shared I will send a written letter to the practice telling them to stop. This approval will end in 12 months or sooner if I send a written letter to the practice named above telling them to revoke this form.

### Signature

By signing below I agree that I understand the above and voluntarily allow my/the patient's medical record to be shared.

Patient's name: \_\_\_\_\_

Parent/Legal guardian's name (if applicable): \_\_\_\_\_

Relationship to patient: \_\_\_\_\_

Signature of parent/legal guardian (if patient is under 13):  
\_\_\_\_\_ Date: \_\_\_\_\_

Signature of patient (if over 13\*):  
\_\_\_\_\_ Date: \_\_\_\_\_

\* Under Massachusetts law, patients between the ages of 13 and 18 may be allowed to provide or decline release without parental consent. Patients over 18 must sign the form themselves.